

Events Adjustments Agreement

Type	Class Of Event	Ex Adjustment	Per	Ex Amt Before Adj	Ex Amt After Adj	Event / Reason For Adjustment	Task / Goal	
(New) Employee Task Checklist Deductions	1. Not in home	TBD	Per Offence	\$0.00		Broom found in wrong place (ie. Not on the wall)	If you use a broom, or see one in the wrong place, place it on the broom wall	
		TBD		\$0.00		Objects found in the wrong place or not in their homes	If you do not know where something goes, ask a staff member	
		TBD		\$0.00		Objects / Debris / Personal Items found on the floor	If you drop something, pick it up	
		TBD		\$0.00		Gloves, Face Masks & Disposable items are found in recycling or anywhere other than the garbage	If you use gloves, face masks or any other disposable item, throw them in the garbage	
		TBD		\$0.00		Tables are found anywhere else other than on the rolling cart	If you take a table out, put it back on the rolling cart	
		TBD		\$0.00		Tools are found anywhere else other than in their homes	If you use any tools, put it back where it belongs	
		2. Cleaning Problem		TBD	\$0.00		Upon arrival into lunch room after break, food is found open/not put away or tables have not been cleared	When done eating during break, put your food back and clear the table
	TBD		\$0.00		An area where a task was taking place is found unattended and has not been cleaned / swept	Every time you're finished a task, clean your area. IE sweep!!!		
	TBD		\$0.00		Garbages are found to have not been emptied into the large dumpster at the front (at least once a day)	Garbage must be emptied each day and put into the large dumpster at the front		
	TBD		\$0.00		Cigarette butts are found anywhere other than where there designated homes are	If you smoke, Cigarette butts must be disposed of correctly		
	3. Utility / Pot. Produce Wastage	TBD	\$0.00		A roll up door is found open and unattended	If you open a roll up door and will be longer than a minute with it opened .. close it		
		TBD	\$0.00		A bathroom door is found open and unattended	If you use the washroom, close the door when done, just like when you're in it		
		TBD	\$0.00		A roll up door is found open and unattended	If you open a reefer door, close it right when you are done		
		TBD	\$0.00		No longer needed produce for packing is found unattended and has not been put back in the reefer / storage	If you are no longer using produce for packing, put it back in the reefer		
		TBD	\$0.00		Unattended areas or zones are found with the lights left on	If you're done working in an area, turn the lights off		
		TBD	\$0.00		(Were the last to leave) Exterior doors are found open or doors unlocked upon arrival next day	If you're the last person to leave, make sure all the exterior doors are closed, and the front door is locked		
	4. Damage	TBD	\$0.00		Object found broken and no member of management has been informed	<input type="checkbox"/> If you break something, tell a member of management		
	Vehicle Rental		-\$75.00	Per Day Per Vehicle	\$0.00	-\$75.00	Vehicle Rental	Number of Vehicles being rented out at end of day to be filled out on Daily Form
	Achieve Late Notice Request		\$0.50	Per Additional Worker Supplied Per Hour	\$15.00	\$15.50	Achieve Late Notice Worker Request	If able to provide additional workers to what was originally requested
	Missed Same Day Entry		-\$0.50	Per Worker Supplied Per Hour	\$15.00	\$14.50	Missed Same Day Entry (1 Day After Entry)	To submit hour entry to form provided on same day as original work date (-\$0.50 /hour/person for each day that hours have not been submitted)
		-\$1.00	\$15.00		\$14.00	Missed Same Day Entry (2 Days After Entry)		
		-\$1.50	\$15.00		\$13.50	Missed Same Day Entry (3 Days After Entry)		
		-\$2.00	\$15.00		\$13.00	Missed Same Day Entry (4 Days After Entry)		
		-\$2.50	\$15.00		\$12.50	Missed Same Day Entry (5 Days After Entry)		
		-\$3.00	\$15.00		\$12.00	Missed Same Day Entry (6 Days After Entry)		
		-\$3.50	\$15.00		\$11.50	Missed Same Day Entry (7 Days After Entry)		
		-\$4.00	\$15.00		\$11.00	Missed Same Day Entry (8 Days After Entry)		
		-\$4.50	\$15.00		\$10.50	Missed Same Day Entry (9 Days After Entry)		
		-\$5.00	\$15.00		\$10.00	Missed Same Day Entry (10 Days After Entry)		
		-\$5.50	\$15.00		\$9.50	Missed Same Day Entry (11 Days After Entry)		
		-\$6.00	\$15.00		\$9.00	Missed Same Day Entry (12 Days After Entry)		
		-\$6.50	\$15.00		\$8.50	Missed Same Day Entry (13 Days After Entry)		
		-\$7.00	\$15.00		\$8.00	Missed Same Day Entry (14 Days After Entry)		
WSIB		-\$0.10		\$15.00	\$14.90	WSIB	N/A	
Gas Per Day switched to Per Person Per Hour		\$0.16		\$15.00	\$15.16	Gas Per Day switched to Per Person Per Hour	N/A	
Worker Training @ AHI Expense		\$0.00	N/A	\$0.00	\$0.00	Worker Training @ AHI Expense	N/A	