

SOP/SSOP | Working Outdoors & in Isolation

This SOP should be used in conjunction with relevant machinery manuals and manufacturer recommendations.

Procedure Reference	Effective Date	Revision Date	Approval Date
18	7/11/2020 3:22pm	7/13/2020 1:05pm	7/13/2020 1:05pm

DO NOT use this tool unless appropriately instructed in its safe use and operation and permission to operate has been given.

COMPULSORY PPE	AS NEEDED PPE
<p>FOOT PROTECTION MUST BE WORN</p> <p>PROTECTIVE CLOTHING MUST BE WORN</p> <p>SUNSCREEN MUST BE WORN</p>	<p>HAND PROTECTION WORN</p> <p>EYE AND HEARING PROTECTION MUST BE WORN</p>

PRE-OPERATIONAL SAFETY CHECKS

1. Check and assess the prevailing weather conditions for the worksite and the work to be carried out. Do not work outdoors when electrical storms are forecast or present.
2. Wear long sleeve shirt, long trousers, farm work boots and a hat for outside work.
3. Ensure you are protected from any UV exposure with proper sunscreen, hat, clothing and sunglasses. Slip, Slop, Slap and Wrap.
4. Wear Personal Protective Equipment (PPE) as required for allocated work or as described in relevant SOP.
5. Take enough food and water (at least 2 litres) with you for the work allocated and time working outside.
6. Check communication equipment (phones, UHF) and that batteries are charged and working.
7. Let your supervisor or manager know where you are going and what time you will be back at the office or home.
8. Ensure there is access to a First Aid kit to deal with cuts and lacerations.
9. Ensure tetanus and Q-fever immunisation are up to date.

OPERATIONAL SAFETY CHECKS

1. DO NOT climb, work at height, in a Confined Space or use a Chainsaw without a bystander present and without required training and competencies. Inspect the worksite when setting up for allocated work. Ensure the area is clear of overhead powerlines, trip and fall hazards, old fence lines or other hazards.
2. Look for snakes, feral animals and dangerous insects at appropriate times of the year.
3. If it is hot:
 - a) Wear long trousers and long sleeve shirts.
 - b) Use SPF 30+ sunblock.
 - c) Wear an appropriate hat.
 - d) Utilise natural and artificial shade
 - e) Wear approved sun glasses
 - f) Take sufficient drinking water (at least 2 litres) with you.
 - g) Plan activities to minimise heat stress
 - h) Perform heavy work activities at coolest time of day where practicable.
 - i) Schedule breaks to allow personnel to cool down
4. If it is cold:
 - a. wear warm clothing
 - b. wear a rain proof coat or jacket/ trouser set when you are likely to get wet.
5. If working outside and caught by a storm:
 - a) Return to vehicle or take cover within a building when thunder or electrical storms are imminent; DO NOT work outside within 30 minutes of an electrical storm approaching or passing.
 - b) Do not shelter under trees, silos or near grain augers.

c) Do not attempt to wade into flooded areas

d) Do not attempt to drive through flood waters

6. Note - At times it will be necessary to work during inclement weather to complete work or make safe for the public. Care needs to be taken during these periods to protect yourself and follow appropriate Safe Work Procedures for the task.

HOUSEKEEPING

Keep all areas you are working in well maintained and organized

POTENTIAL HAZARDS

SPECIAL NOTE

NO PERSONNEL ARE TO USE THIS EQUIPMENT PRIOR TO OBTAINING:

- COMPETANCY IN THE CORRECT USE OF THE EQUIPMENT
- READING AND FULLY UNDERSTANDING THE OPERATOR'S MANUAL
- READING THE STANDARD OPERATING PROCEDURE
- UNDERGOING THOROUGH PRACTICAL TRAINING WHILE PROPERLY SUPERVISED
- SUPERVISOR TO SIGN OFF FOR WHEN EMPLOYEE HAS MET ALL THE CRITERIA LISTED IN THIS SOP

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